

STATE OF KANSAS

Administration of
Campaign Finance,
Conflict of Interest
& Lobbying Laws



109 West 9th Street, Suite 504
Topeka, Kansas 66612
(785) 296-4219 (phone)
(785) 296-2548 (fax)

GOVERNMENTAL ETHICS COMMISSION

www.kansas.gov/ethics

July 25, 2014

Susan Kiefer, Candidate for School Board
301 N. Ridgewood Drive
Wichita, Kansas 67208

Re: **\$170.00 civil penalty**

Dear Ms. Kiefer:

This communication is an attempt to collect a debt and any information obtained will be used for that purpose.

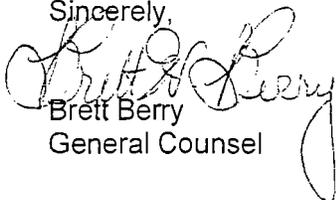
On March 20 and April 21, 2014, an administrative order issued by the Kansas Governmental Ethics Commission (Commission) was mailed to you at the above address by certified mail, signed return receipt requested and first class mail, respectively. This order assessed a \$170 civil penalty for failure to timely file an January 10, 2014, Receipts and Expenditures Report.

A letter dated June 24, 2014, letter from Executive Director Carol Williams was mailed to you to remind you to pay the civil penalty. However, as of the date of this letter, the Commission has not received payment for the assessed civil penalty.

Please be advised that the Commission takes failure to pay assessed civil penalties quite seriously. In the absence of payment **in full by August 15, 2014**, the Commission intends to exercise any legal remedies available—including the State of Kansas Debt Setoff program. If the Commission refers your debt to this program, the Kansas Department of Revenue will divert \$170 to the Commission from any money due you from the State of Kansas. Additionally, if you fail to pay the civil penalty by that date, your name will be posted prominently on the Commission's website for failure to meet this financial responsibility.

Further action to collect the civil penalty may be avoided by mailing a check or money order in the amount of **\$170.00** made payable to the Governmental Ethics Commission **by August 15, 2014**.

Sincerely,


Brett Berry
General Counsel