



GOVERNMENTAL ETHICS COMMISSION

<https://ethics.kansas.gov>

Ward Cassidy, Lobbyist
Kansas Policy Institute
Box 303 420 East 2nd
Saint Francis KS 67756

March 13, 2023

Notification of Failure to File
The March 10, 2023, Lobbyist Employment and Expenditure Report

According to the Secretary of State's Office, you have failed to file the Lobbyist Employment and Expenditure Report due **March 10, 2023** (covering the period of February 2023) as required by K.S.A. 46-268. Such report must be completed and filed within five (5) days of the date of receipt of this notice to avoid a complaint being filed.

Failure to file the report **within two days** will result in the assessment of civil penalties. As provided by K.S.A. 46-280, you have until **March 15, 2023**, to comply with the reporting requirements before a civil penalty is imposed. The automatically-imposed civil penalty is \$100 for the first day and \$50 per day thereafter for each day the required report remains unfiled. No civil penalty shall exceed \$1,000. Also, there are criminal penalties for intentionally failing to file. **It is unlawful to lobby when a current report has not been filed or is past due.** Unlawful lobbying is a class B misdemeanor.

Please electronically file the required report within five (5) days on the Secretary of State's website: <https://sos.kansas.gov>

Your prompt attention to this notification is essential. Additional information or assistance may be obtained by writing or calling this office.

Sincerely,

A handwritten signature in black ink, appearing to read "Jessica White".

Jessica White
Lobbyist Coordinator