



**GOVERNMENTAL ETHICS COMMISSION**

[www.kansas.gov/ethics](http://www.kansas.gov/ethics)

February 19, 2013

Kathy Damron, Lobbyist for  
City of Topeka  
919 S Kansas Ave  
Topeka KS 66612

**Notification of Failure to File**  
**the February 10, 2013 Lobbyist Employment and Expenditure Report**

According to the Secretary of State's Office, you have failed to file the Lobbyist Employment and Expenditure Report due **February 10, 2013** (covering the period January 2013) as required by K.S.A. 46-268. Such report, a blank copy of which is enclosed for your use, must be completed and filed within five (5) days of the date of receipt of this notice, or a civil penalty shall be imposed for each day the required report remains unfiled.

As provided by K.S.A. 46-280, **you have 5 days from receiving this notice** to comply with the reporting requirements before a ten dollar (\$10) per day civil penalty is imposed for each day the required report remains unfiled. No civil penalty shall exceed three hundred (\$300). Also, there are criminal penalties for intentionally failing to file. **It is unlawful to lobby when a current report has not been filed or is past due.** Unlawful lobbying is a class B misdemeanor.

Please file the required report within five (5) days with:

Secretary of State  
1<sup>st</sup> Floor, Memorial Hall  
120 SW 10<sup>th</sup> Ave  
Topeka, KS 66612

Your prompt attention to this notification is essential. Additional information or assistance may be obtained by writing or calling this office.

Sincerely,

  
Carol Williams  
Executive Director