



GOVERNMENTAL ETHICS COMMISSION

www.kansas.gov/ethics

Elisha Churchill
Treasurer for Shana Althouse
3916 W 58th Street
Fairway, KS 66205

July 28, 2011

Notification of Material Error or Omission
In A Receipts and Expenditures Report

RE: Receipts and Expenditures Report Due January 10, 2011
(Covering the Period October 22, 2010 thru December 31, 2010)

A review of your Receipts and Expenditures Report identified above indicates the material error(s) or omission(s) listed on the other side of this page. Such error(s) and omission(s) must be corrected within thirty (30) days of the date of this notice by filing an amended report.

File the amended report within thirty (30) days with:

Secretary of State
120 SW 10th
Memorial Hall
Topeka, KS 66612

AND

The Candidate's
Home County Election
Officer

As provided by law, a copy of this notice has been made a part of your record in the Secretary of State's Office. The intentional failure to file an amended report within thirty (30) days is a class A misdemeanor. In addition, you may not accept contributions or make expenditures following the end of the thirty (30) day period if the amended report has not been filed.

Additional information and assistance may be obtained by writing or calling this office. If after having contacted this office substantial issues remain unresolved, you may within ten (10) days of receipt of this notice request a hearing before the Commission.

Sincerely


Carol E. Williams
Executive Director

1. Schedule A (Contributions and Other Receipts) of the October 25, 2010 Receipts and Expenditures Report lists a loan payable totaling \$2200 to Shana Althouse. Schedule C (Expenditures and Other Disbursements) of the January 10, 2011 report indicates \$300 was repaid to the candidate on 11-12-10. The loan balance of \$1900 is not carried forward as a loan payable to the January 10, 2011 Receipts and Expenditures Report, nor is it disclosed on Schedule C (Expenditures and Other Disbursements). All loans should be listed on Schedule D (Other Transactions) until such time as they are repaid or forgiven. An amended January 10, 2011 report must be filed disclosing the disposition of this debt.

2. The January 10, 2011 report that was filed on behalf of your campaign indicated it was a termination report. However, the Campaign Finance Act provides that you may not terminate until such time as all funds are expended and all outstanding debts paid or forgiven. The report shows the cash on hand at close of period is \$3911.81 and a loan payable balance in the amount of \$1900 is owed to the candidate. If you wish to terminate the campaign, the disbursement of the \$3911.81 must be explained in a letter to the Commission or a termination report. Otherwise, your treasurer will be required to continue filing receipts & expenditures reports for the Althouse campaign.

If you have any questions, feel free to contact this office.