

STATE OF KANSAS

Administration of
Campaign Finance,
Conflict of Interest
& Lobbying Laws



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Topeka, Kansas 66612
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GOVERNMENTAL ETHICS COMMISSION

<https://ethics.kansas.gov>

Myra Frazier
Treasurer for Richard Hilderbrand
PO Box 94
Galena, KS 66739

September 21, 2018

Notification of Material Error or Omission
In A Receipts and Expenditures Report

RE: Receipts and Expenditures Report Due July 30, 2018
(Covering the Period January 1, 2018 thru July 26, 2018)

A review of your Receipts and Expenditures Report identified above indicates the material error(s) or omission(s) listed on the other side of this page. Such error(s) and omission(s) must be corrected within thirty (30) days of the date of this notice by filing an amended report.

File the amended report within thirty (30) days with:

Secretary of State
120 SW 10th
Memorial Hall
Topeka, KS 66612

As provided by law, a copy of this notice has been made a part of your record in the Secretary of State's Office. The intentional failure to file an amended report within thirty (30) days is a class A misdemeanor. In addition, you may not accept contributions or make expenditures following the end of the thirty (30) day period if the amended report has not been filed.

Additional information and assistance may be obtained by writing or calling this office. If after having contacted this office substantial issues remain unresolved, you may within ten (10) days of receipt of this notice request a hearing before the Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "MSK", written over a horizontal line.

Mark Skoglund
Executive Director

1. The July 30, 2018 report did not disclose a payment to the Secretary of State for the candidate's filing fee. If the filing fee was paid by the candidate from personal funds, it should be recorded on Schedule B (In-Kind Contributions) as an "in-kind" contribution from the candidate to the campaign. If the filing fee was paid from campaign funds, this expenditure should be listed on Schedule C (Expenditures & Other Disbursements). The July 30, 2018 report must be amended by showing the payment of the filing fee either on Schedule B or Schedule C and on the cover summary page.

2. Schedule A (Contributions and Other Receipts) of the July 30, 2018 report lists 3 contributions via credit card from a Web-based payment processing vendor. It appears the actual amount of the contributions were not reported. An amended Schedule A must be filed reporting the actual amount of the contributions and the service fees must be recorded as expenditures to the payment processing company on Schedule C (Expenditures and Other Disbursements).

If you have any questions, feel free to contact this office.