



GOVERNMENTAL ETHICS COMMISSION

<https://ethics.kansas.gov>

October 4, 2018

Thomas Van Towle, Treasurer
Kansas Physical Therapy Association
5845 SW 29th St
Topeka, KS 66614

Notification of Material Error or Omission
In a Receipts and Expenditure Report

RE: Receipts and Expenditures Report due July 30, 2018
(Covering the Period January 10, 2018 through July 26, 2018)

A review of your Receipts and Expenditures report identified above indicates the material errors or omissions listed on the other side of this page. Such errors and omissions must be corrected within (30) days of the date of this notice by filing an amended report.

File the amended report within thirty (30) days with:

Secretary of State
120 SW 10th
Memorial Hall
Topeka, Kansas 66612

As provided by law, a copy of this notice has been made a part of your record in the Secretary of State's Office. The intentional failure to file an amended report within thirty (30) days is a class A misdemeanor. In addition, you may not accept contributions or make expenditures following the end of the thirty (30) day period if the amended report has not been filed.

Additional information and assistance may be obtained by writing or calling this office. If after having contacted this office substantial issues remain unresolved, you may within ten (10) days of receipt of this notice request a hearing before the Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Skoglund".

Mark Skoglund
Executive Director.

1. Your PAC is free to submit a self-made spreadsheet as long as the form is comprehensible. The submitted form is not sufficiently clear regarding the amounts contributed. There are numerous positive and negative values that must be clarified through the submission of an amended form.
2. Incorrect amounts reported on Schedule A (Contributions and Other Receipts) and Schedule C (Expenditures and Other Disbursements) must be corrected. All fees charged by payment processing companies must be reported as expenditures on Schedule C.
3. Schedule C (Expenditures and Other Disbursements) must be amended to list the purpose for all expenditures exceeding \$50.
4. Schedule A (Contributions and Other Receipts) and Schedule C (Expenditures and Other Disbursements) must be amended to include a cumulative amount column.

If you have any questions, feel free to call our office @ 785-296-4219