

STATE OF KANSAS

Administration of  
Campaign Finance,  
Conflict of Interest  
& Lobbying Laws



901 S. Kansas Avenue  
Topeka, Kansas 66612  
(785) 296-4219 (phone)  
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**GOVERNMENTAL ETHICS COMMISSION**

<https://ethics.kansas.gov>

September 21, 2018

Terri Howard  
Treasurer for Ron Howard  
2719 E Timberlane Street  
Wichita, KS 67216

Notification of Material Error or Omission  
In A Receipts and Expenditures Report

RE: Receipts and Expenditures Report Due July 30, 2018  
(Covering the Period January 1, 2018 thru July 26, 2018)

A review of your Receipts and Expenditures Report identified above indicates the material error(s) or omission(s) listed on the other side of this page. Such error(s) and omission(s) must be corrected within thirty (30) days of the date of this notice by filing an amended report.


File the amended report within thirty (30) days with:

Secretary of State  
120 SW 10<sup>th</sup>  
Memorial Hall  
Topeka, KS 66612

As provided by law, a copy of this notice has been made a part of your record in the Secretary of State's Office. The intentional failure to file an amended report within thirty (30) days is a class A misdemeanor. In addition, you may not accept contributions or make expenditures following the end of the thirty (30) day period if the amended report has not been filed.

Additional information and assistance may be obtained by writing or calling this office. If after having contacted this office substantial issues remain unresolved, you may within ten (10) days of receipt of this notice request a hearing before the Commission.

Sincerely,

  
Mark Skoglund  
Executive Director

1. Schedule D (Other Transactions) of the July 30, 2018 Receipts and Expenditures Report shows a loan totaling \$100 from the candidate during this reporting period. All loans should also be listed on Schedule A (Contributions and Other Receipts). An amended report must be filed which includes this loan on Schedule A and the corresponding entry on Line 2 of the cover summary page.
2. Schedule A (Contributions and Other Receipts) of the July 30, 2018 report does not indicate whether the contributions were in the form of cash, check, loan, E funds or other. Each entry on Schedule A must be amended to reflect whether the contribution was made by check, cash, E fund, or was a loan, or other.
3. The July 30, 2018 report did not disclose a payment to the Secretary of State for the candidate's filing fee. If the filing fee was paid by the candidate from personal funds, it should be recorded on Schedule B (In-Kind Contributions) as an "in-kind" contribution from the candidate to the campaign. If the filing fee was paid from campaign funds, this expenditure should be listed on Schedule C (Expenditures & Other Disbursements). The July 30, 2018 report must be amended by showing the payment of the filing fee either on Schedule B or Schedule C and on the cover summary page.

If you have any questions, feel free to contact this office.