



GOVERNMENTAL ETHICS COMMISSION

www.kansas.gov/ethics

July 27, 2016

Caroline New
Treasurer for Debra Shepard
20320 West 39th St South
Goddard, KS 67052

**NOTIFICATION OF FAILURE TO FILE
THE JULY 25, 2016 RECEIPTS AND EXPENDITURES REPORT**

In checking with the Secretary of State, we have been informed that you have failed to file the **July 25, 2016** Receipts and Expenditures Report as required by law. This report must be completed and filed within five (5) days from the date of receipt of this notice.

As provided by K.S.A. 25-4152, you have until **August 11, 2016**, which is 15 days from the date of this notice, to comply with the reporting requirements before a \$10 per day civil penalty is imposed for each day the required document remains unfiled. No civil penalty shall exceed three hundred dollars (\$300). Also, there are criminal penalties for intentionally failing to file. The intentional failure to file the required report within five (5) days is a class A misdemeanor. In addition, you may not accept contributions or make expenditures until the required report has been filed.

File the required report within five (5) days with the Secretary of State. As provided by law, a copy of this notice has been made a part of your candidate's record in the Secretary of State's Office.

Additional information and assistance may be obtained by writing or calling this office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carol E. Williams".

Carol E. Williams
Executive Director



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July 27, 2016

Debra Shepard
Candidate for State Office
451 S 3rd
Clearwater, KS 67026

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THE JULY 25, 2016 RECEIPTS AND EXPENDITURES REPORT**

In checking with the Secretary of State we, have been informed that your campaign has failed to file the **July 25, 2016** Receipts and Expenditures Report as required by law. This report must be completed and filed within five (5) days from the date of receipt of this notice. K.S.A. 25-4152 states the person failing to file any report and the candidate appointing any such person shall be responsible for the filing of such report.

As provided by K.S.A. 25-4152, you have until **August 11, 2016**, which is 15 days from the date of this notice, to comply with the reporting requirements before a \$10 per day civil penalty is imposed for each day the required document remains unfiled. No civil penalty shall exceed three hundred dollars (\$300). Also, there are criminal penalties for intentionally failing to file. The intentional failure to file the required report within five (5) days is a class A misdemeanor. In addition, you may not accept contributions or make expenditures until the required report has been filed.

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A handwritten signature in black ink, appearing to read "Carol E. Williams".

Carol E. Williams
Executive Director