

STATE OF KANSAS

Administration of
Campaign Finance,
Conflict of Interest
& Lobbying Laws



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GOVERNMENTAL ETHICS COMMISSION

www.kansas.gov/ethics

November 26, 2012

Judd Bircher
Treasurer for Carol Viar
2211 S Amos Road
Gypsum, KS 67448

Dear Mr. Bircher:

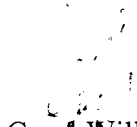
We have completed the review of the October 29, 2012 Receipts & Expenditures Report that you filed on behalf of the Carol Viar for State Board of Education campaign.

During the review, we found one contribution of \$300 or more that was received by the campaign from Carol Viar for \$500 on July 31, 2012. This contribution should have been shown on the Last Minute Contribution Report and filed with the Secretary of State on August 2, 2012. You were mailed the appropriate form, along with a cover letter explaining the requirement, on July 23, 2012.

In the future, you must be certain that any last minute contributions of \$300 or more are reported on the appropriate date. The failure to do so may result in a civil fine being assessed by the Governmental Ethics Commission.

If you have any questions, feel free to contact this office.

Sincerely,


Carol Williams
Executive Director

c: Carol Viar

CCCV